



**APPLICATION FOR EMPLOYMENT**

POSITION APPLIED FOR:	DATE OF APPLICATION:		
NAME : LAST      FIRST      MIDDLE      MAIDEN	DATE AVAILABLE:		
STREET ADDRESS:	SOCIAL SECURITY NUMBER:		
CITY                      STATE                      ZIP CODE	HOME PHONE                      BUSINESS PHONE		
Which do you prefer to work? <input type="checkbox"/> Full-time Only <input type="checkbox"/> Part-time Only <input type="checkbox"/> Full or Part-time <input type="checkbox"/> On-call Only <input type="checkbox"/> Any Schedule <input type="checkbox"/> Supplemental Staffing			
What shift are you available to work? <input type="checkbox"/> First Shift <input type="checkbox"/> Second Shift <input type="checkbox"/> Third Shift <input type="checkbox"/> Any			
List other names by which other employers know you:			
Have you previously been employed with WENDELL FOSTER'S CAMPUS? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES - list employment dates:			
<b>INDICATE EMPLOYMENT, STARTING WITH MOST RECENT EMPLOYER</b> – Please use additional paper if necessary.			
COMPANY NAME/ ADDRESS	DATES OF EMPLOYMENT	TELEPHONE NUMBER	IMMEDIATE SUPERVISOR
_____	_____	_____	_____
MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO			
REASON FOR LEAVING: _____			
DESCRIPTION OF DUTIES: _____			
COMPANY NAME/ ADDRESS	DATES OF EMPLOYMENT	TELEPHONE NUMBER	IMMEDIATE SUPERVISOR
_____	_____	_____	_____
MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO			
REASON FOR LEAVING: _____			
DESCRIPTION OF DUTIES: _____			
COMPANY NAME/ ADDRESS	DATES OF EMPLOYMENT	TELEPHONE NUMBER	IMMEDIATE SUPERVISOR
_____	_____	_____	_____
MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO			
REASON FOR LEAVING: _____			
DESCRIPTION OF DUTIES: _____			

Have you ever been disciplined or fired by an employer?  YES  NO

If YES - please explain: \_\_\_\_\_  
\_\_\_\_\_

**EDUCATION**

Please Circle Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12 GED

NAME/LOCATION OF HIGH SCHOOL OR COLLEGE	DEGREE OR DIPLOMA	MAJOR SUBJECT
High School:		
College or University:		
Technical or Professional Training:		

**SKILLS/CERTIFICATIONS:** List technical or specialized skills, certifications, professional licenses, registrations held, and any knowledge of computers and/or specialized software or hardware: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**How did you hear about this career opportunity with Wendell Foster's Campus?**

_____ Employee Referral _____ Employee's Name _____ Relationship	_____ Newspaper? Please list paper(s)	_____ Internet Please list website(s)	_____ Other (explain)
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Have you ever been convicted of a crime or violation other than a minor traffic infraction?  YES  NO

If YES - please explain: \_\_\_\_\_  
\_\_\_\_\_

**Due to government regulations any felony conviction will be a bar to employment.** A conviction record will not necessarily be a bar to employment if convictions are not felonies. Factors such as job relations, age at time of offense, seriousness of violation and rehabilitation will be taken into account.



## APPLICANT'S STATEMENT

The attached information is true and complete to the best of my knowledge. Should I be employed by the Wendell Foster's Campus, any misrepresentation or false statement(s) contained herein may be considered cause of possible dismissal. Wendell Foster's Campus has my permission to obtain all necessary information from my current and previous employers I have listed, as well as from references I have listed, or any other sources, concerning my prior employment, personal history or credit standing and I release all parties from any possible damages resulting from disclosing such information with or without prior written notice to me. I reserve the right to know the names and addresses of any investigative agencies used in order that I may learn the information contained in any reports furnished to Wendell Foster's Campus.

I understand this application does not constitute an employment contract of any kind. I also understand that Wendell Foster's Campus is an "at will" employer and if employed I may resign such employment at any time at my discretion with or without prior notice and that Wendell Foster's Campus may terminate my employment at any time at their discretion, with or without cause and without prior notice.

**I FURTHER UNDERSTAND THAT FOR THIS TYPE OF EMPLOYMENT, STATE AND/OR FEDERAL REGULATIONS REQUIRE CRIMINAL RECORD CHECK(S) AS A CONDITION OF EMPLOYMENT.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_